

The following table summarizes the steps and timelines associated with the utilities governance options study.

STAGE	DESCRIPTION	TIMELINE
Review	Review services and background material.	May/June
Interviews	Interviews with K'ómoks First Nation representatives and Courtenay, Comox and CVRD local government staff (in person), attend meeting with sewer commission and water committee members (Committee of the Whole), follow-up with elected officials (by phone). Primary purpose is to understand values and objectives for service governance and concerns with the existing framework.	June (June 5/6 in person interviews and June 5 COW)
Research	Research governance alternatives, identify existing examples and delve into those structures and bodies to determine successes, challenges and lessons that can be learned that might be relevant for the CVRD.	May/June
Issues Paper	Prepare an <i>Issues Paper</i> based on the concerns and issues raised through the interview process. The <i>Paper</i> will include a summary of the alternate governance models, including a preliminary look at how the options might address (or not address) the concerns identified. The <i>Paper</i> will also examine how K'ómoks First Nation might participate in a governance / decision-making role.	June 30
Preliminary Report	Expanding on the <i>Issues Paper</i> , the report will examine: <ul style="list-style-type: none"> • strengths and weaknesses analysis of the models, • examples of where the model is used, • how each model responds to the to the issues identified during the interviews • an overview of how previous (2 samples) CVRD water and sewer decisions would be made under each model • the path forward to achieve each option (associated timeline and process). 	Presentation to Councils and CVRD in September (Sept. 17, 18 and 19 meetings)
Final Report	Refine options and incorporate feedback from presentations and CVRD staff review, including identification of preferred approaches.	October

